

Hebron Fire Protection District
Request For Proposal
Storage Barn

The Hebron Fire Protection District (“District”) is requesting proposals from qualified Firms (“Firm”) to build a storage barn 40’W x 60’L x 16’-18’T at our station 1 located at 3120 Northbend Road Hebron KY 41048. This request for proposal (“RFP”) defines the minimum scope of services and outlines the requirements that must be met by Firms interested in providing such services. Firms shall carefully examine the entire RFP and any addenda thereto, and all related materials and data referenced in performing the service. Firms are advised to read all sections of this RFP before submitting a proposal.

Proposals will be accepted until August 18th 2023 16:00est

Bidders shall submit an executed original of the Proposal. All Proposals should be emailed marked “Hebron Fire Protection District Storage Barn” and must be RECEIVED in the office of the Fire Chief, 3120 North Bend Road, Hebron, Kentucky 41048 no later than FRIDAY August 18th 2023 16:00est, via email of tscheben@hebronfire.org.

Proposals received after that time, regardless of any postmarks or other delivery date/time indicators, shall not be considered.

Submission of any proposal signifies the Vendor’s agreement that the proposal and the content thereof are valid for 60 days (two months) following the submission deadline and will become part of the contract that is negotiated between the District and the Firm. All prices submitted with the proposal shall remain in effect for the 60-day period.

Hebron Fire Protection District reserves the right to award and/or reject any and/or all proposals and waive any technicalities, formalities, or irregularities, and to negotiate with the apparent qualified bidder to such extent as may be determined by the District. The RFP selected by the Hebron Fire Protection District will not be awarded solely on the basis of cost, but rather will be awarded to the proposal which best satisfies these specifications and the needs of the District.

1 Statement of Work

The Hebron Fire Protection District is seeking bids to build a new 40’W x 60’L x 16’-18’T storage barn.

- 40’W x 60’L x 16’-18’T Overall
- Steel Frame
- Metal Siding with wainscot of different color
- Mono Pitch Roof
- Gutter with Downspouts
- Two(2)-14’ x 14’ Bay Doors
- Site prep work for building the project
- Two (2)-3’ Man Doors
- Awnings over all Man Doors
- Six (6)-2’ x 4’ Windows for Natural Light-(2) Each Side Wall, (2) Back Wall, 12’ From Floor
- one (1)-48” Exhaust Fan in Rear Wall

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- Insulated Walls and Ceiling
- Metal Covered Interior Walls up to 12'
- Poured Concrete Floor 6"
- Floor Drain for each Bay with Oil Separator
- 200 Amp Service
- Electric heat
- Four (4) Large ceiling fans 8' Diameter
- LED Bay Lighting
- LED Exterior Lighting
- (2) Hose Reels
- Electric for Air Compressor-Owner Provided and Installed
- Finish grading prep for seed and straw
- Building plans for submission to Boone County Building Department

2 General Information

- **The Organization**

The district provides both fire and advanced life support emergency medical services within a special purpose taxing district in Northern Kentucky and has a fleet consisting of 1 aerial platform, 2 engines, 3 ALS ambulances, as well as other support vehicles out of 2 fire stations. The district is 42 square miles within Boone County Kentucky with a diverse population of approximately 18,000 residents. Currently, the HFPD operates a combination department of full-time career employees, and volunteers.

3 Proposal Preparation

- **Vendor's Understanding of the RFP**

In responding to this RFP, the vendor accepts full responsibility to understand the RFP in its entirety, and in detail, including making any inquiries to the District as necessary to gain such understanding. The District reserves the right to *disqualify* any vendor who demonstrates less than such understanding. Further, the District reserves the right to determine, at its sole discretion, whether the vendor has demonstrated such understanding. That right extends to cancellation of award, if award has been made. Such disqualification and/or cancellation shall be at no fault, cost, or liability whatsoever to the District.

- **Vendor's Inquiries**

Inquiries, questions, and requests for clarification related to this RFP are to be directed in writing/email to Chief Tony Scheben, Hebron Fire Protection District tscheben@hebronfire.org.

4 Proposal Requirements

All respondents are requested to provide the information cited below, as well as any supplemental information that you feel provides a comprehensive view of your firm, the proposed design team and

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your approach to this project. However, information should be presented in a clear and concise manner.

1. A statement of interest and qualifications including your Firm's specific abilities and expertise to provide the required professional services related to the proposed requirements. Statement should include the Firm's name, address and telephone number, including the name, title, address, telephone number and e-mail addresses of the primary contact.
2. A brief (maximum three-page) proposal summary that describes how the Firm intends to meet the stated requirements. Include any concerns regarding scheduling, concept, or expectations.
3. Provide some detail of the components of the system to be utilized.
4. Describe any services provided by the firm that are not covered by the RFP but would assist the District in enhancing the proposed project.
5. The cost proposal shall be submitted separately, please include all services and associated fees. The proposal shall itemize all services including, if relevant, hourly rates for all professional, technical and support personnel, and other charges related to the completion of the work. The proposal shall separately describe costs associated with both equipment and installation services.
6. The proposal should be complete and require no further explanation. Before the award of the contract the Firm may be required to demonstrate any and/or all aspects of the Scope of Services.

If the Firm proposes to address a requirement in a manner different from the RFP specifications, the Firm shall provide an explanation on a separate piece of paper of how that requirement will be met and demonstrate that the alternative is equal to or preferable to the requirement in the RFP.

5 Scope of Services

This section would have the Firm provide the specifications for their project design.

6 Criteria for Selection

The selection will be based on the responses to this RFP which best meet the following:

- Meets all requests for information, conditions, and miscellaneous instructions as outlined herein, and the clarity, completeness, and comprehensiveness of the proposal.
- The bidder with demonstrated customer service and support, communications, and performance that have the capability, and financial strength to meet the Scope of Work.

7 Options

The following item(s) shall not be included in the base proposal but shall be quoted separately by the Bidder:

- None noted